

Sherborne Town Band AGM 2014

29th August 2014



Present: Stuart Hunter, Stuart Butt, Natalie Miles, Ian Miles, Bill Broadbent, Conrad Yeadon, Natalie Kay, Robert Ham, John Derrick, Chris Barrett, Mandy Neller, Allison Edwards, Andrea Beechey, Kevin Long, Tony Osborne, Marie Osborne, Matthew Osborne, Helen Coombes, Mark Coombes, Paul Slator, Alan Derrick, Andrea Rogers, Kathleen Hall, Steve Rogers, Becky Neller, Kieran Neller, Steve Neller.

Apologies: Les Derrick, Richard Frost, John Gilham, Keith Long

Minutes of last year's meeting were approved as a true record. Proposed by Steve Rogers, seconded by Bill Broadbent.

Matters Arising: No matters arising

Reports from Officers:

- Presidents report- see attached
- Musical Directors report- see attached
- Chairmans report- see attached
- Youth Band director, see below.

SYB Director:

- Thanked for the continued support from the main Band, especially Sean and Andrea Beechey.
- The band has enjoyed a full season of gigs, and there are more to come in the summer period.
- The Open Day was a great success despite the little attendance from the public. The band played extremely well.
- The starter band has progressed immensely over the year.
- There is a need for members of the Youth Band to progress to the main band.

Treasures' report: See attached

Election of officers:

Election results and information about the new committee is stated below:

- **Chairman** – John Derrick (Proposed: Natalie Miles, Seconded: Joe Miles)
- **Vice Chairman** – Joe Miles (Proposed: Natalie Miles, Seconded: Sean Beechey)
- **Secretary** - Natalie Miles (Incumbent re-elected, all in favour)
- **Treasurer** - Andrea Beechey (Incumbent re-elected, all in favour)
- **Contest Secretary** – Sean Beechey (Proposed: Joe Miles, Seconded: Andrea Beechey)
- **Band Manager** – VACANT
- **Committee Member** – Richard Frost (Incumbent re-elected, all in favour)
- **Committee Member** – Alan Derrick (Incumbent re-elected, all in favour)
- **Committee Member** – Ian Miles (Proposed: Sean Beechey, Seconded: Joe Miles)
- **Committee Member** – Kevin Long (Proposed: Sean Beechey, Seconded: Joe Miles)

Any Other Business:

- It was asked what had happened re: sending letters to non-attendees. It was suggested that we didn't send these letters out – there is a template and the committee will discuss at next committee meeting when these should be sent out.
- The MD asked if the committee would consider changing rehearsal night from Friday to accommodate potential youth band integration. It was suggested that this would cause a shorter rehearsal. It was also asked if rehearsals could start on time at 8pm and finish on time (10pm). Some also suggested the interval was not needed. It was suggested that Chairman and Committee would talk to MD and agree what would happen.
- SYB director suggested that the summer period may be a good time to invite certain players. Jim, John and Steve to get together to discuss the way forward. The chairman commented that it was vital to act on this to secure the band's future.
- Two other members present at the AGM mentioned that importance of the Youth band being integrated.
- A member of the Youth Band asked if we could initiate a SYB and STB social event so that members could mingle and be together more often.
- A Youth band parent mentioned that sometimes commitment from players is an issue, many pupils have other clubs and commitments to fulfil.
- It was mentioned that perhaps flyers to local schools and associations could be distributed to drum up some more players / learners. Committee commented that there are existing flyers, so this is not a problem.

- It was asked if more main band players could aid proceedings on Thursday evening. Please speak to SYB Director.
- One member suggested a PA system for outside Gigs – Vice Chairman will find quotes and run by committee.
- One member asked that at concerts a written list (as well as e-mail) of pieces be handed it. This will be looking into.
- Vice Chairman discussed how positive the previous Pageant Gardens gig was – members of the public comments positively on the afternoon and money was raised with collection and CD sales. Next time A boards and posters will advertise the event. He also thanked Sean for his work over the last 7 years.
- A new photocopier / printer have arrived. It is simple to use, but a guide will be displayed on the wall behind the printer. It is advised that players use it to photocopy music as and when. If there any problems please see Joe Miles.

Treasurer's report for AGM

July 2015

The band accounts remain healthy and I don't anticipate any financial issues arising in the foreseeable future. The Youth Band continues run with a small profit and the use of the bandroom brings in just over £1300. The largest expense this year was the purchase of the boiler which was cost neutral to the band through grants from various organisations. The next largest outgoing is the rent and buildings insurance which was over £1600 this year. Stuart Hunter has approached the Council to seek a reduction in the rent but unfortunately in the present climate of austerity this was not possible. The council did however offer the band £750 to put on the 3 Pageant Garden concerts.

I'd like to thank Sandra Hicks at Lanham & Francis for auditing the band accounts and also Stuart Hunter for his continued tireless work to raise funds for the band from the various charitable organisations.

Andrea Beechey

Treasurer

Musical Directors reports 2014 – 2015

May I firstly thank the band members, committee, families and friends for all their support over the past 12 months, in what has been another successful year for the organisation. I would especially like to thank the committee for their hard work and continued efforts in running the band and ensuring everything is run smoothly and effectively.

Over the past year we have had a few comings and goings and I would like to welcome those people to the band who have joined and have made a positive impact. It is so good to see a few new faces around the band, in particular Chris, Tony, Marie and Matthew, all being a massive asset to the band – we hope you stay for many years to come. To all those players who have helped us out over the past year with jobs etc, thank you very much for all your support.

The band has played some excellent concerts again this year in particular the series of proms concerts last September went down very well. The playing standard has been good and this is something we must maintain. The band has had quite a few positive comments from the public about the choice of music they hear; this is always a good sign and we should continue to provide varied and entertaining repertoire.

I would also like to thank the committee and band for giving me the opportunity to take the band to the areas. It was a pleasure to lead and, personally, i thought the band played very well. We all knew it was going to be a very difficult task, considering the ranking system, but on the whole the band should feel proud of its efforts. And what a lovely number 1 draw! Next year will provide a new set of challenges, possibly a lot tougher, so it is vitally important we start organising for the 2016 area now. It would also be productive to enter some more contests this year; keeping up the interest and giving players a more challenging goal will give a little more purpose and direction.

THORNFORD
6 July 2015

SHERBORNE TOWN BAND – AGM 2015– PRESIDENT’S REPORT

Welcome to the 2015 Annual General Meeting.

The Band has enjoyed a good year and, despite putting on a good performance at the area finals, we were, unfortunately, placed well down the field. Well done to everyone, especially Steve, who put in a tremendous effort to facilitate a first class performance.

On your behalf, I would like to thank The Chairman and Committee for their sterling efforts with the administration necessary for the operation of the Band. An inordinate amount of work goes on behind the scenes to ensure that we have players, music and advertising etc. A huge thank you is due to John, for transporting all the equipment to our engagements, thank you John.

The recent audit of our accounts, undertaken by accountants, Messrs Lanham and Francis, has certified that the accounts are being properly and efficiently maintained, and that we remain financially sound. Well done Andrea.

We will always have to earn money to cover our overheads and our continued high profile in and around Sherborne is paying dividends. I am, however, disappointed that we are not playing in the Wells gardens this year. Previous concerts were well attended and enjoyed by the local people.

I continue to be concerned by the cancellations of, and poor attendance at rehearsals. As I have mentioned on previous occasions, I know how difficult it is to balance family, work and Band commitments, but well attended rehearsals are essential if we wish to maintain a high quality and high status Band.

I am sorry that during the year we lost some players, but would like to, formally, welcome Chris, Tony, Marie and Mathew to the Band. Also, it is good to see Katherine and Kieron from the Youth Band, you are all most welcome.

Our Youth Band and Learner Groups continue to flourish under the guidance of Jim Bennet and his team, thank you all very much for all your valuable hard work and the encouragement you give to our young members.

Congratulations to Natalie and Joe on the birth of Dominic who has recently celebrated his first birthday.

Finally, I personally, wish thank everyone for their continued support and friendship. I will be honoured and delighted to continue as your President if you so wish.

Stuart Hunter

PRESIDENT

Chairman's Report 2015

Firstly, can I thank you for supporting the AGM once again.

Under the guidance of Steve Rogers, the senior band continues to put in good performances in and around the local area. The proms and the Christmas concerts were particularly well received and the feedback from the audience was very positive (even Steve's jokes!!). On behalf of the band I'd like to thank Steve for all he has done over the past year as musical director, his efforts are always appreciated. Although relegated from the Championship Section this year, the band put in a performance we could all be proud of at the areas. Steve worked tremendously hard to guide the band to the contest and I'm looking forward to him standing in the middle for the areas in March 2016. I'm convinced that under Steve's guidance we will get a good result.

Small rehearsals are bound to hamper progress and whilst I appreciate a band/life balance is sometimes hard to achieve, I would urge everyone to try and support as many rehearsals as possible. I would like to assure the band that rehearsals are not cancelled on a whim but it is unreasonable to expect people to travel when we only have 7 or 8 players.

Recruitment continues to be prove difficult but this is not a problem that is exclusive to our band. Saying that it is nice to report that Tony, Marie and Matt Osborne and Chris Barrett have joined the band over the last year. Our thoughts go out to Keith Long who is at home recuperating from his heart attack, they make 'em tough in Lancashire and that's difficult to admit as a Yorkshire man.

The band dinner was a success once again with thanks going to Jo and Alan Derrick to arranging it. I hope it remains firmly in the band calendar.

The Youth Band continues to flourish and has entertained the public in a number of events this summer under the musical leadership of Jim Bennett. It is good to see the starter brass is well attended as is the Youth Band although it was a little disappointing that the ensemble has to be postponed this term due to the number of participants being unable to attend due to school exams. The ensemble will start up again in September. It is encouraging to report we now have 4 musicians playing with the Senior Band who learned through the Youth Band, this bodes well for the future of our organisation. I would like to thank Jim for all his hard work with the Youth Band, he not only conducts on a Thursday night but he also spends time away from the band, composing new music and arranging concerts. I would also like to thank Tracy, Mandy and Steve for helping out with the teas, coffees and collecting the subs. Finally I would like to thank all the parents for running their children to rehearsals and providing the encouragement they need.

It is pleasing to hear the band is financially stable and I'd like to thank Andrea for maintaining the accounts. My thanks goes out to Stuart Hunter for his work in securing funds for the grants that are available within the community. I would like to thank the members of the Committee for all their work over the last year without which the band wouldn't be able to function. I'm sure there are certain members who look at the phone and think 'what does he want now'.

This is my last AGM as Chairman. I have been doing the job for the last 7 years and feel it is the right time to step down and let someone else take the band forward. I'm pleased that John Derrick has volunteered to stand as Chairman and Joe Miles as Vice Chairman. Finally, whilst too numerous to name individually, I would like to thank everyone who supported me whilst Chairman, your support has been truly appreciated.

Can I also congratulate the youth band and Jim for doing such a sterling job. The playing standard is superb and is getting so much better. It's great to see future players maturing and coming up through the ranks, and hopefully we will see the benefits in the near future. Well done to all the members and parents for their continuing support.

We know as a band, there is still much work to be done. We still have vacancies and I know this is frustrating for all concerned. I am hoping these can be filled within the next year and the band can then push for more consistency in rehearsals and performances.

Stephen Rogers

MD. July 2015

SHERBORNE TOWN BAND

CHARITY NUMBER: 1046342

UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

SHERBORNE TOWN BAND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

Charity Number: 1046342

I report on the accounts of the Trust for the year ended 31 March 2015, which are set out on pages 2 and 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 43 (2) of the Charities Act 1993 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 43 (7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

I D DODDS CA
Lanham & Francis
Chartered Accountants
77a Cheap Street
Sherborne, Dorset

Signed: 


Date: 2.6.15

SHERBORNE TOWN BAND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

BALANCE SHEET

	2015		2014	
	£	£	£	£
CURRENT ASSETS				
Cash at bank – Current Account	7,021.52		1,630.42	
- Deposit Account	6,320.72		6,318.15	
- Instrument Fund Account	276.96		276.84	
- Youth Band Account	1,293.85		2,175.36	
Debtors	660.00		798.00	
Prepayments	<u>261.54</u>		<u>75.00</u>	
	15,834.59		11,273.77	
CURRENT LIABILITIES				
Sundry Creditors & Accruals		(19.79)		(677.37)
		<u> </u>		<u> </u>
CURRENT ASSETS LESS CURRENT LIABILITIES	£ <u>15,814.80</u>		£ <u>10,596.40</u>	
RESERVES				
GENERAL				
Balance brought forward	10,596.40		10,357.26	
Net surplus/(loss) for the year	<u>5,218.40</u>		<u>239.14</u>	
Balance carried forward	£ <u>15,814.80</u>		£ <u>10,596.40</u>	

Accounts approved by:

 S Hunter, President

Dated: 27/11/2015

SHERBORNE TOWN BAND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2015

INCOME AND EXPENDITURE ACCOUNT

	GENERAL FUNDS £	RESTRICTED FUNDS £	2015 TOTAL £	2014 TOTAL £
INCOME				
Concert fees	7,704.46	-	7,704.46	6,390.41
Collections	1,837.52	-	1,837.52	1,781.68
Raffles	-	-	-	342.73
Donations and grants	4,029.00	2,500.00	6,529.00	805.50
Subscriptions	3,836.00	-	3,836.00	4,127.00
Bank interest	2.69	-	2.69	2.59
Room hire income	1,370.00	-	1,370.00	960.00
Sundry income	182.90	-	182.90	222.13
Easter Break activity	-	-	-	1,820.00
Prize money	-	-	-	-
Tape and CD sales	120.00	-	102.00	430.00
	<u>19,064.57</u>	<u>2,500.00</u>	<u>21,564.57</u>	<u>16,882.04</u>
EXPENDITURE				
Rent	1,240.00	-	1,240.00	1,240.00
Water rates	-	-	-	32.30
Insurance	1,097.15	-	1,097.15	1,240.74
Electricity and fuel	1,039.00	-	1,039.00	820.29
Stationery	464.01	-	464.01	6.81
Photocopying charges	(249.22)	-	(249.22)	-
Website expenses	-	-	-	35.00
Easter Break expenditure	-	-	-	2,294.00
Uniforms	-	-	-	22.16
Subscriptions	200.00	-	200.00	225.00
Advertising	60.00	-	60.00	78.55
Travelling costs	666.36	-	666.36	618.71
Conductor fees	4,965.05	-	4,965.05	4,410.00
Guest player expenses	2,079.80	-	2,079.80	3,279.50
Music purchases	105.90	-	105.90	153.20
Instrument purchases	179.96	-	179.96	558.97
Instrument repairs	70.77	-	70.77	128.47
CD production costs	-	-	-	126.00
Miscellaneous	86.73	-	86.73	251.65
Hire of halls	184.50	-	184.50	175.50
Contest expenses	372.75	-	372.75	1,157.05
Building maintenance	1,198.76	2,500.00	3,698.76	-
Band dinner	84.65	-	84.65	(211.00)
	<u>13,846.17</u>	<u>2,500.00</u>	<u>16,346.17</u>	<u>16,642.90</u>
NET SURPLUS/(LOSS)				
FOR THE YEAR	£ <u>5,218.40</u>	£ <u>-</u>	£ <u>5,218.40</u>	£ <u>239.14</u>